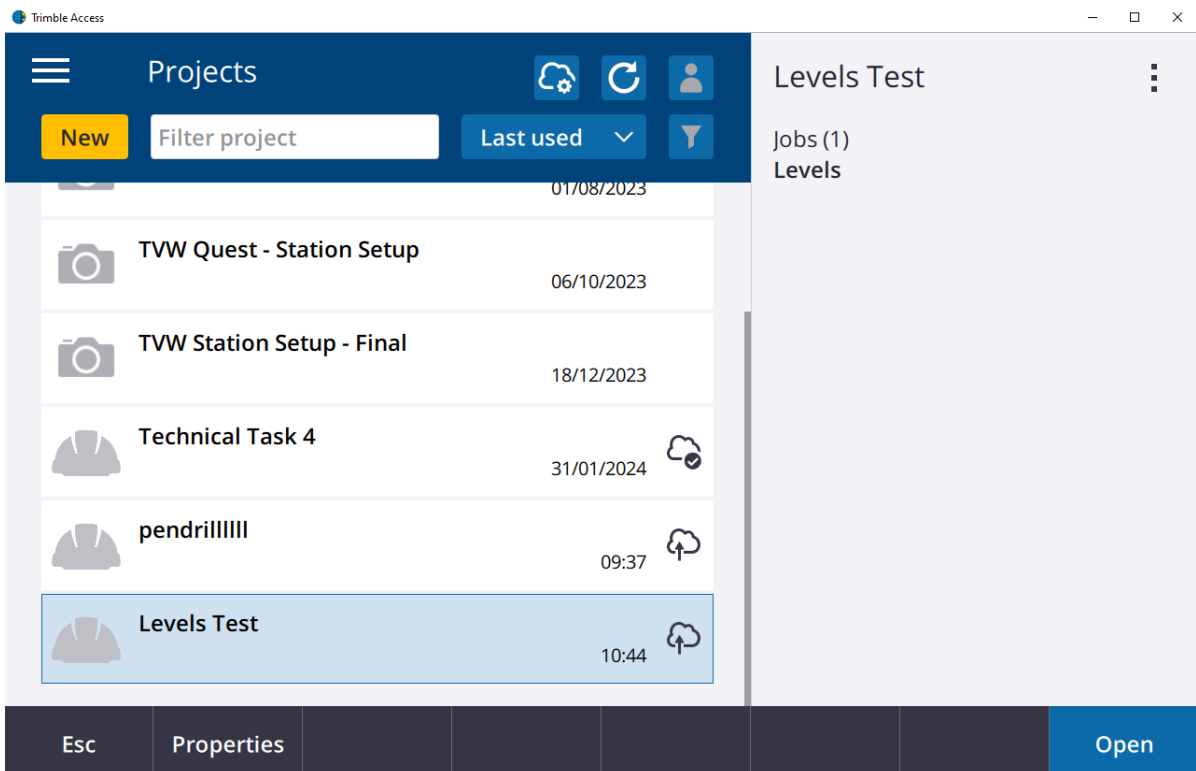# Link Trimble Access to Trimble Connect

1. Start by ensuring you have ended your survey in Trimble Access.
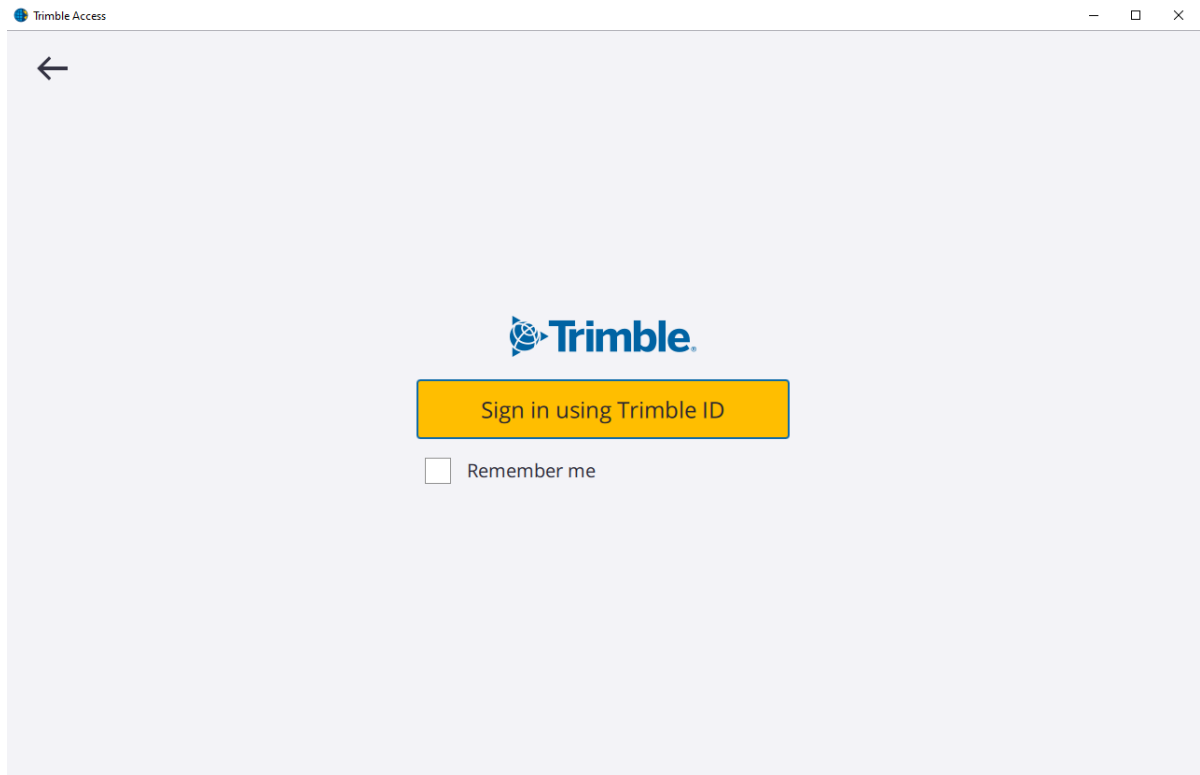

2. Next, ensure you are logged in to Trimble Connect – to check click on the grey "person" icon towards the top of the screen (see below).
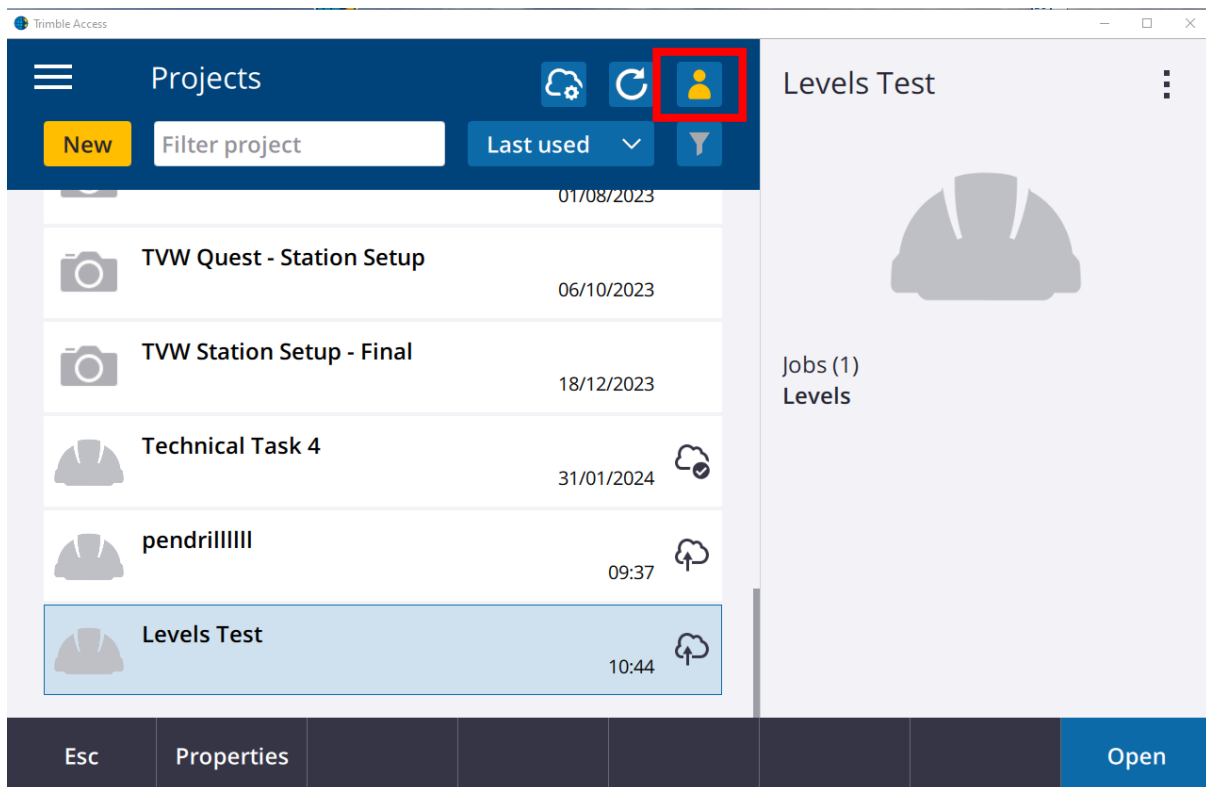
If not already, sign in with your Trimble ID (TID).

Note: you will need an active internet connection on the controller for the signing in to work.

Once signed in you will see the grey icon has now turned yellow letting you know you are signed in.

3. Now, in the projects screen in Trimble Access, select the job you want to upload and tap the 3 dots icon ⋮ at the top right of the screen. Then press Upload. Once this is uploaded go to the jobs screen and do the same to upload the job file to Trimble Connect.
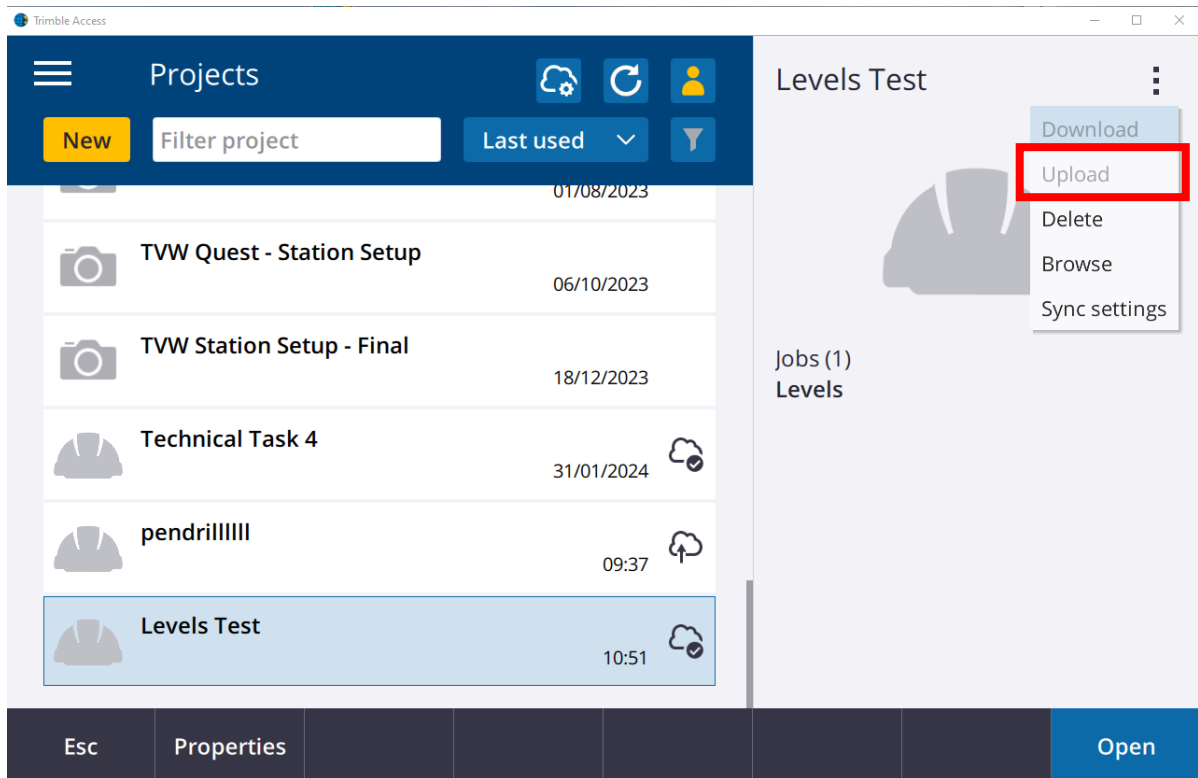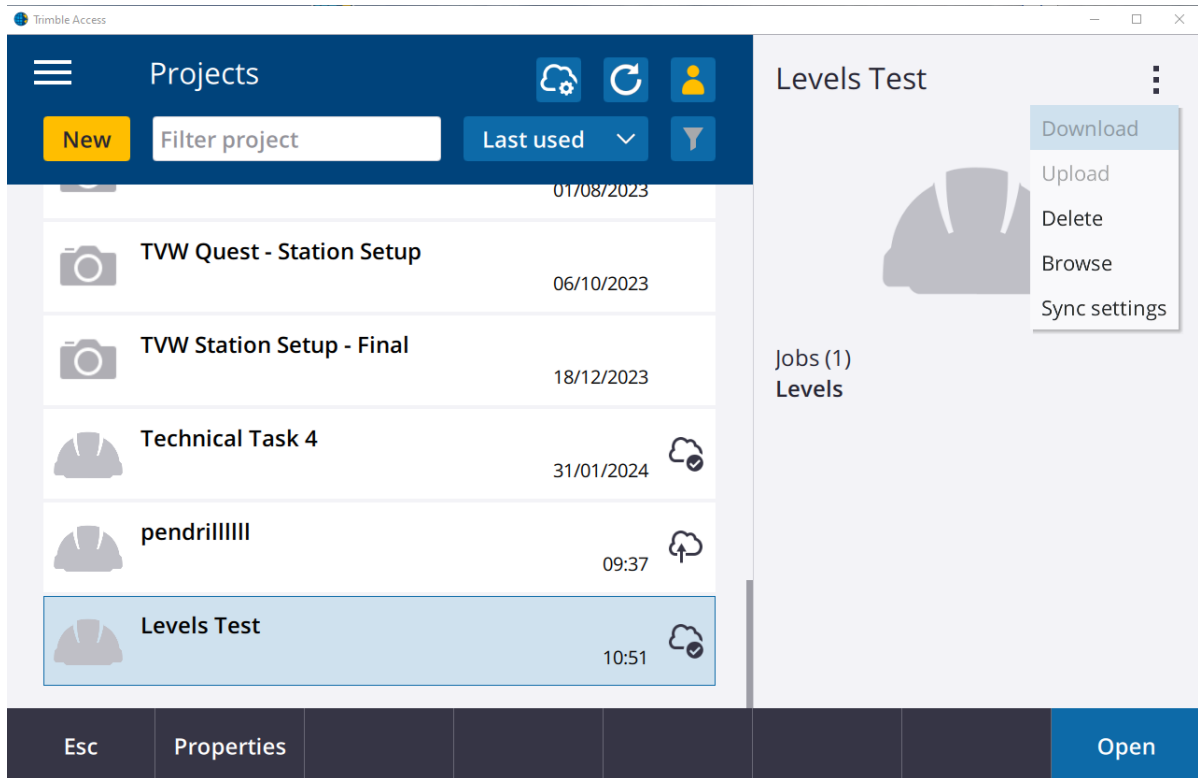

This uploads your project to Trimble Connect meaning now your data is backed up to the cloud.

Before we can view survey data and move on to Viewpoint or third party applications though, we need to download, then upload the file through Trimble Sync Manager.

1. You can download Trimble Sync Manager from your web browser by clicking this link: web.connect.trimble.com/store. Scroll down to the bottom of the screen and under the Survey and Mapping header you will see Trimble Sync Manager. Click on the relative version and follow the on-screen instructions.
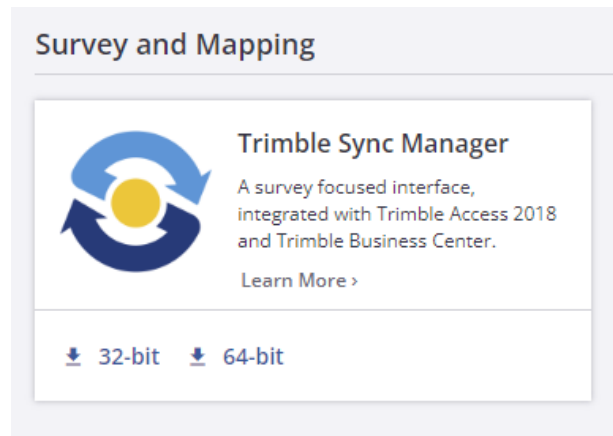
2. When you open Trimble Sync Manager and sign in with your Trimble ID you should see that your project has been uploaded from Access and is waiting for you on the home page.
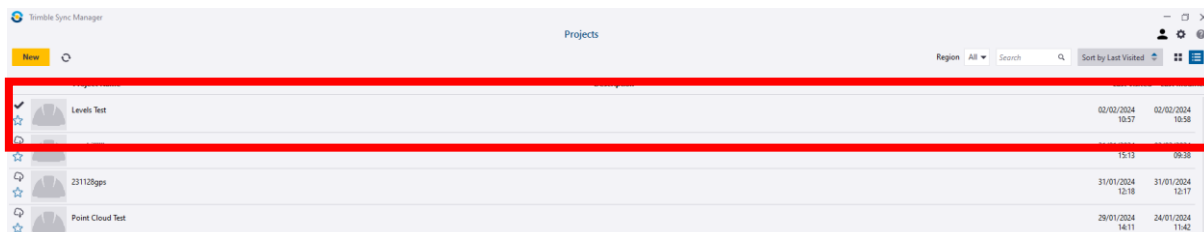
3. Click on the project and you should see the job you carried out in Access. Click on this and you will see that all your job properties and survey fieldwork points are ready to view.

    You will also notice in the bottom left corner your points will be exported to a .jxl file. Once this is complete you can press the download button at the bottom right to download the .job file and .jxl file to a relevant location on your computer.

Continued

4. Once this data has been downloaded, you can then upload it to Trimble Connect's Explorer.

5. Navigate to your project on Trimble Connect Web (web.connect.trimble.com) You should notice that your project is viewable but has no data inside.
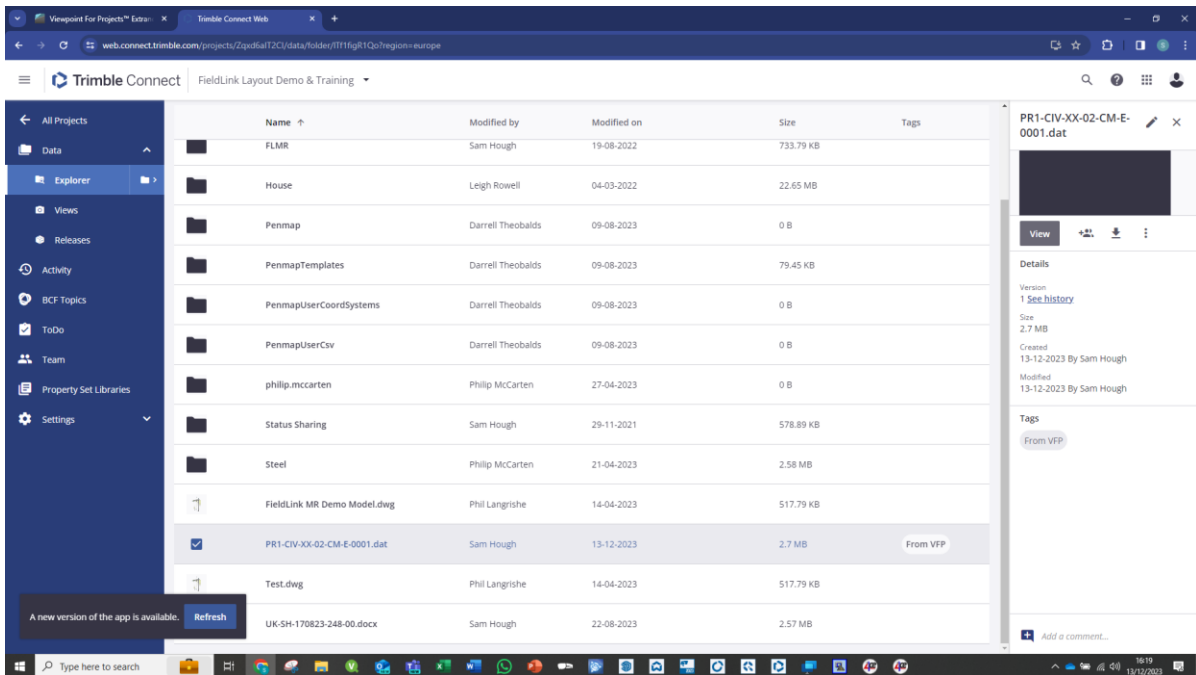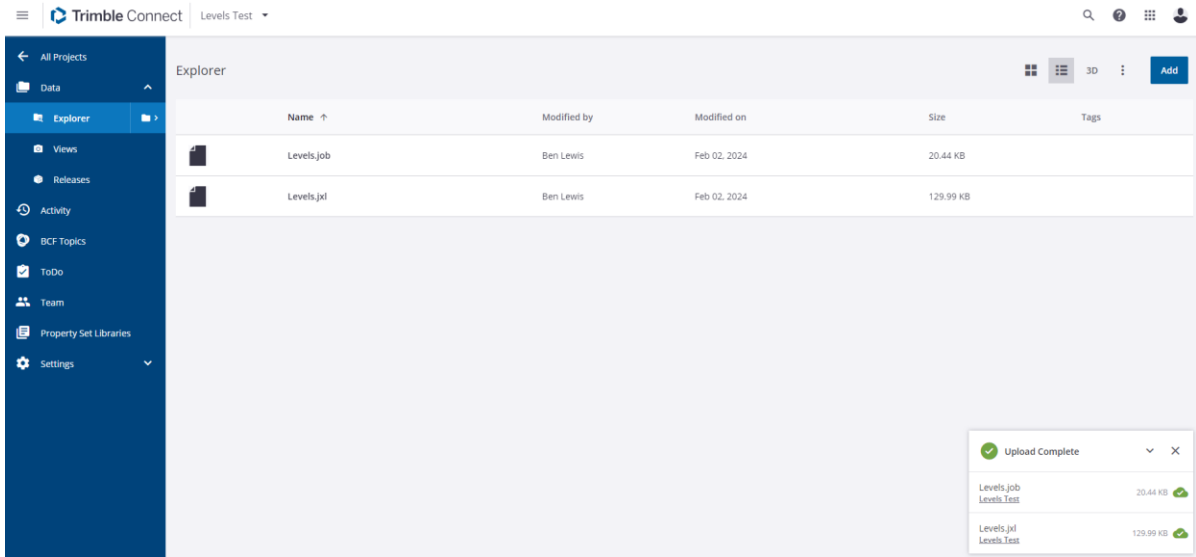
6. From here you have two options to upload your field data. Either press the add button and select upload files or drag and drop the files from your desktop/folder.
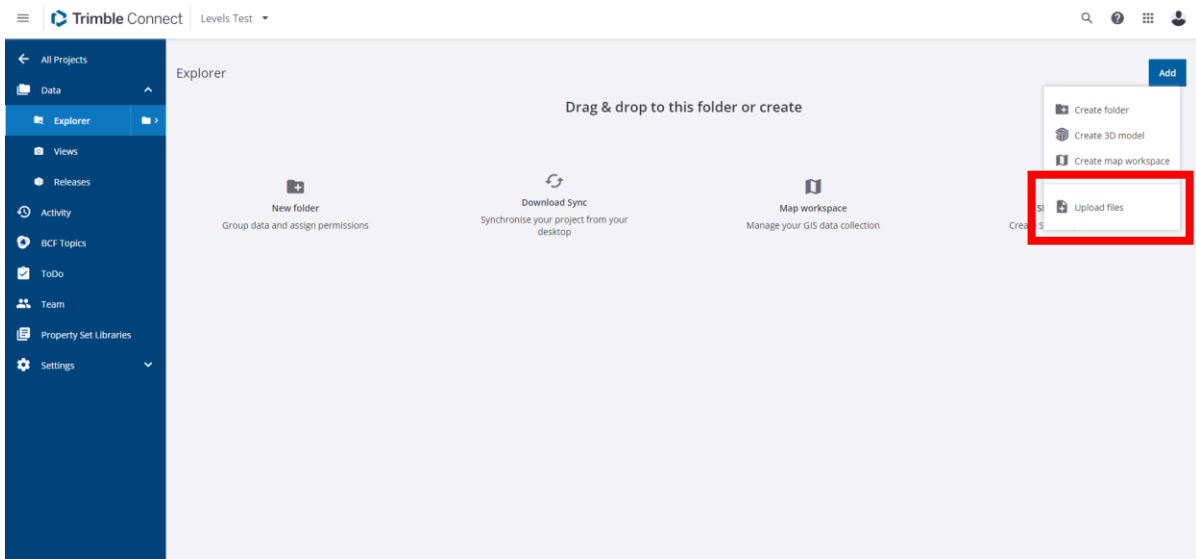
You should now see your files present in the Trimble Connect browser and they are now ready to be used with Viewpoint or another third-party application.